Signing Orders

Enter your **Signature password**

Then click the **Sign** button

Rejecting Orders

Enter your **Signature password**

Next, you <u>must</u> select a **Rejection Reason**.

Then click the **Reject** button

Homecare – Census

The Census Module gives you the ability to look for only Active Patients, Inactive Patients or All.

If you check the Patient record and then click the **Use Selected** button it will take you to the **Orders** page to view the Patient's orders

Clicking on the **Patient Name** will take you to the **Patient Summary** page

Homecare – Meds

The Med Module gives you the option to view Current Medication Interactions, Medication Summary and Allergies. You can also view current, discontinued and historical medications.

Clicking on the links allows you to view detailed information

Homecare – CPO

The CPO Module gives you the ability to track your time for billing.

Homecare – Orders

The Orders Module gives you the ability to view all of a patient's order information and sign orders.

Use the drop down to select **Signature Status** (Unsigned, Signed, Rejected, All or Pending Second Signature)

Select whether to view all physicians' orders or just your own

Choose a date range (you can go back as far as the previous year)

Select **Document Type**

Homecare – Patient Summary

The Patient Summary Module gives you the ability to view all of a patient's information at a glance.
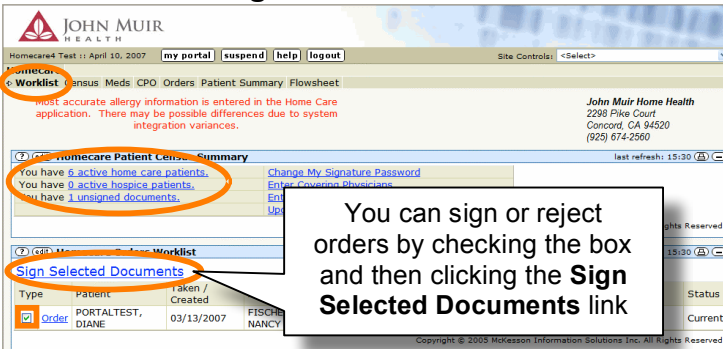
Homecare

Homecare is the access tab to the Home Health Portal Enabler. You may sign orders, view medications and track patient information from this tab.

MD Portal navigation banner as seen when logged in

As seen when logged in with additional access

Homecare – Worklist

The Worklist Module or Sign Orders Page allows you to filter by Active Home Care Patients or Unsigned Documents.

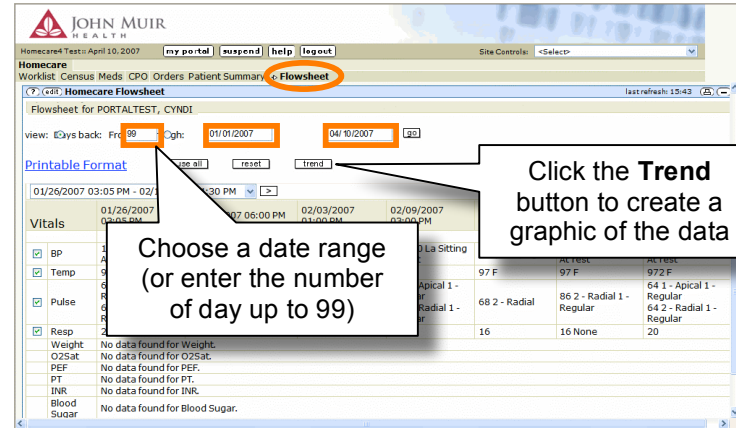You can sign or reject orders by checking the box and then clicking the **Sign Selected Documents** link

Signing or Rejecting Orders

Signing or rejecting an order or signing Home Health Certification and Plan of Care.

Click either the **Sign** or **Reject** button

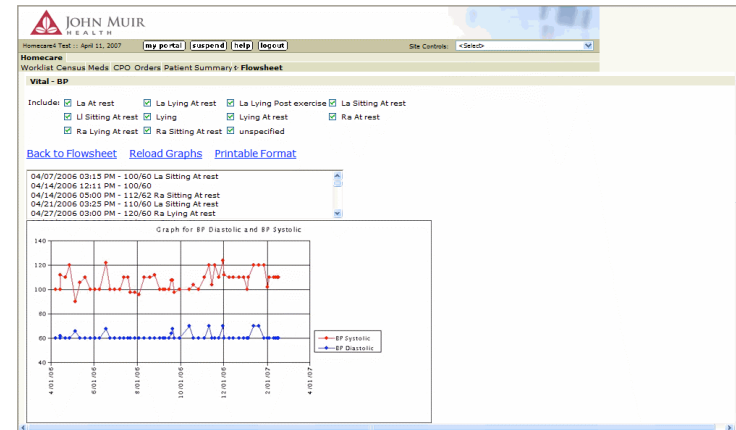## Homecare – Flowsheet

The Flowsheet Module allows you to view back 99 days or choose a data range. You can also trend vital data.

Click the **Trend** button to create a graphic of the data

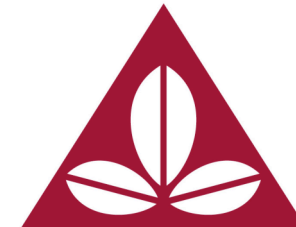Choose a date range (or enter the number of day up to 99)

Trend

For information and training contact the Physician Support Analysts at the ITS Support Center 941-2292 or x32292

Home Health Portal Enabler

Quick Reference Guide

For Physicians

JOHN MUIR HEALTH